



# VOLUNTEER APPLICATION & RELEASE

Rock Run Animal Rescue  
P.O. Box 272  
Newville, PA 17241  
www.rockrunanimalrescue.org

## APPLICATION

### Contact Information:

Volunteer Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Age: \_\_\_\_\_

Address: \_\_\_\_\_ ~

Home/Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Occupation: \_\_\_\_\_

### Parent/Legal Guardian **(for volunteers under 18)**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Home/Work: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Animal Experience:

Number of years working with animals:

Dogs \_\_\_\_\_ Cats \_\_\_\_\_ Horses \_\_\_\_\_ Chickens \_\_\_\_\_ Goats \_\_\_\_\_

\*Leading/Grooming horses or dogs \_\_\_\_\_ \*Training horses or dogs \_\_\_\_\_

\*Stall mucking \_\_\_\_\_ \*Full care/maintenance of an animal \_\_\_\_\_ \*Cleaning pens \_\_\_\_\_

### Which areas would you enjoy participating in MOST? (No Experience necessary):

Barn chores \_\_\_\_\_ Fundraising events \_\_\_\_\_ RRAR booths at fairs/shows \_\_\_\_\_

Distributing materials \_\_\_\_\_ Office help \_\_\_\_\_ Animal care \_\_\_\_\_ Which animals \_\_\_\_\_



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**Availability to Volunteer:**

Mon \_\_\_\_\_ Tues \_\_\_\_\_ Wed \_\_\_\_\_ Thurs \_\_\_\_\_ Fri \_\_\_\_\_ Sat \_\_\_\_\_ Sun \_\_\_\_\_

Times Available: \_\_\_\_\_ Hours per visit: \_\_\_\_\_

**IF YOU ARE OVER 18, PLEASE COMPLETE THE FOLLOWING:**

**These questions are being asked for the protection of our staff, volunteers, and animals.**

Have you ever been convicted of a felony? \_\_\_\_\_

Have you ever been convicted of a sexual offense? \_\_\_\_\_

Have you ever been convicted of animal cruelty? \_\_\_\_\_

**MUST CONTAIN ORIGINAL SIGNATURE:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(volunteer or parent/guardian if under 18)

***Volunteers under 18 may not start volunteering without parent/guardian signature.***

***\*\*All volunteers under the age of 14 must have direct parental supervision at all times while volunteering on site at Rock Run Animal Rescue..\*\****



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## **RELEASE (Must contain original signatures)**

This form must be completed and submitted for EVERY participant (ie: any individual who knowingly participates in a Rock Run Animal Rescue (RRAR) activity on or off RRAR property, including barn/farm labor, educational/fundraising activities, and any other activity at a location sponsored by RRAR) at before engaging in any RRAR related activity. It is the participant's responsibility to ensure that all information is complete and accurate, and to notify RRAR in the event of any changes.

Participant's name: \_\_\_\_\_

Parent/legal guardian (for participants under 18)  
\_\_\_\_\_ Relationship \_\_\_\_\_

## **EMERGENCY INFORMATION**

**Please notify the following individual(s) immediately in the event of a medical emergency:**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_  
—

Home/work phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Other emergency contact: \_\_\_\_\_ Relationship: \_\_\_\_\_

Do you have special medical conditions, medications, or allergies that staff or emergency personnel should be aware of? Yes: \_\_\_\_\_ No: \_\_\_\_\_ If yes, please list:

## **PHOTO RELEASE**

I DO \_\_\_\_\_ DO NOT \_\_\_\_\_ consent to and authorize the use and reproduction by Rock Run Animal Rescue, Inc. of any photographs and any other audio/visual materials taken of me/my child/ward for promotional material, educational activities, exhibitions, or for any other use for the benefit of RRAR.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

(Participant or parent/guardian if under 18)



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### Please read carefully and initial beside each statement below:

\_\_\_\_\_ I understand that animals are independent living beings and can be unpredictable.

\_\_\_\_\_ I understand that there are always elements of risk in animal activities, including permanent disability or death, and that common sense and personal awareness can help reduce the risk.

\_\_\_\_\_ I am aware that at all times when on Rock Run Animal Rescue's property, it is **MY RESPONSIBILITY** to:

1. Be alert and respectful of animals' intentions signaled with their ears and eyes and carried out with their teeth (and hooves of horses).
2. Speak in a reassuring tone when approaching an animal and to avoid sudden movements or noises.
3. Never leave an animal unattended with their door open or while they are tied.
4. Always lead animal properly with a lead rope.
5. Always wear appropriate clothing, including durable shoes.
6. Put away equipment after using.
7. Know locations of telephones.
8. Never come to any RRAR function or the premises while intoxicated or impaired in any way, and notify staff if you see anyone that is intoxicated or impaired.
9. Read and obey all posted information and warnings.
10. Comply promptly with all verbal directions of RRAR staff and instructors unless I believe that by doing so I will endanger myself, other people or animals, in which case I will immediately express my concern to the person giving directions.
11. Refrain from acting in any manner which may cause or contribute to my injury or the injury of other people or animals.

\_\_\_\_\_ I understand that this is only a partial list, and I must be safety conscious and exercise sound judgment at all times. Anyone found to be endangering themselves other people, or animals face immediate ejection and revocation of volunteer privileges WITHOUT EXCEPTION.

### MUST CONTAIN ORIGINAL SIGNATURE BEFORE HANDLING ANY ANIMAL

I hereby acknowledge and assume the risk of participating in any and all animal related activities at RRAR or in any and all locations where RRAR activities take place. I do hereby waive and release and forever discharge and indemnify and hold harmless RRAR staff members, volunteers, instructors, advisors, and/or agents from any and all claims, suits, actions, damages, losses, liability, cost and expenses (including attorney fees and court costs), of any kind or nature whatsoever, incurred for injuries and/or damages to person and/or property. I understand that participation in activities at RRAR are potentially hazardous and can result in serious injury and I am voluntarily participating in the programs, or allowing my child or ward to participate in the programs. I release RRAR from responsibility for accidental physical injury, including death or illness and loss of personal property while at RRAR or RRAR functions.

I agree to remain fully liable and responsible for any such hospital, doctor, ambulance, dental or medical fees in the event of an injury to me as a result of my participating in any and all activities associated with RRAR. I understand that **RRAR does NOT provide health, accident or liability insurance to volunteers and participants.**

I acknowledge that there is a valid consideration to executing this release. The invalidity of any statement or waiver of rights above.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Participant or parent/guardian if under 18)



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### Rock Run Animal Rescue Volunteer Clearances

As you may be aware, legislation was enacted which requires volunteers to obtain clearances in order to assist with certain activities where contact with children may occur. Once clearances are obtained, they are good for five (5) years.

The three following volunteer clearances are required for volunteers:

1. PA Child Abuse Clearance
2. PA Criminal Background Clearance
3. FBI Fingerprinting Clearance (OR Disclosure Statement)

1. **PA Child Abuse Clearance** – Go to the Child Welfare Self-Service Portal at [www.compass.state.pa.us/cwis](http://www.compass.state.pa.us/cwis) and click “Create a New Account” to obtain your child abuse clearance. Follow the instructions to apply for the clearance. There should be no charge for this, if you apply as a volunteer. You will receive the report via email. You should print the results. Retain the original for your records and provide a copy to RRAR.
2. **PA Criminal Background Clearance** – Go to the PA State Police web site at <https://epatch.state.pa.us> and click “Submit a New Record Check” to obtain your criminal background check. Follow the instructions to apply for the clearance. There should be no charge for this, if you apply as a volunteer. You will receive your report immediately if no record is found in the PA State Police database; however, it could take several weeks to receive the results if there is anything on your record. You should print the certificate results. Retain the original for your records and provide a copy to RRAR.
3. **FBI Fingerprinting Clearance** – Have you lived in PA for the last 10 years? **\*Volunteers who have lived in PA for the last 10 years** may submit an FBI Volunteer Clearance affidavit in lieu of the FBI Clearance. (A copy of this affidavit is attached to these instructions for your use. Please read carefully, and sign where indicated. )

**\*Volunteers who have NOT lived in PA for the last 10 years** must provide an FBI Fingerprinting Clearance. To obtain the FBI Fingerprinting Clearance, you must register *prior* to going to a fingerprint site. Go to <https://uenroll.identogo.com> to register for your fingerprinting clearance. Once you have completed the online registration process, you will visit the finger printing location (you selected during registration) to complete the process and pay the appropriate fee. You will receive your results via email or mail (whichever method you chose during registration). Please retain the original for your records and provide a copy to RRAR.