

# Rock Run Animal Rescue

## Volunteer Clearances



As you may be aware, legislation was enacted which requires volunteers to obtain clearances in order to assist with certain activities where contact with children may occur. Once clearances are obtained, they are good for five (5) years.

### **The three following volunteer clearances are required for volunteers:**

1. PA Child Abuse Clearance
2. PA Criminal Background Clearance
3. FBI Fingerprinting Clearance (OR Disclosure Statement)

**1. PA Child Abuse Clearance** – Go to the Child Welfare Self-Service Portal at [www.compass.state.pa.us/cwis](http://www.compass.state.pa.us/cwis) and click “Create a New Account” to obtain your child abuse clearance. Follow the instructions to apply for the clearance. There should be no charge for this, if you apply as a volunteer. You will receive the report via email. You should print the results. Retain the original for your records and provide a copy to RRAR.

**2. PA Criminal Background Clearance** – Go to the PA State Police web site at <https://epatch.state.pa.us> and click “Submit a New Record Check” to obtain your criminal background check. Follow the instructions to apply for the clearance. There should be no charge for this, if you apply as a volunteer. You will receive your report immediately if no record is found in the PA State Police database; however, it could take several weeks to receive the results if there is anything on your record. You should print the certificate results. Retain the original for your records and provide a copy to RRAR.

**3. FBI Fingerprinting Clearance** – Have you lived in PA for the last 10 years? \* **Volunteers who have lived in PA for the last 10 years** may submit an FBI Volunteer Clearance affidavit in lieu of the FBI Clearance. Please retain a copy of your affidavit and submit the original to RRAR.

**\*Volunteers who have NOT lived in PA for the last 10 years** must provide an FBI Fingerprinting Clearance. To obtain the FBI Fingerprinting Clearance, you must register *prior* to going to a fingerprint site. Go to <https://uenroll.identogo.com> to register for your fingerprinting clearance. Once you have completed the online registration process, you will visit the finger printing location (you selected during registration) to complete the process and pay the appropriate fee. You will receive your results via email or mail (whichever method you chose during registration). Please retain the original for your records and provide a copy to RRAR